



EUROPEAN REGIONAL MASTER IN DEMOCRACY  
AND HUMAN RIGHTS IN SOUTH-EAST EUROPE



# APPLICATION FORM

**Academic Year 2016/17**

## I SUBMISSION GUIDELINES

1. Fill out the **ONLINE PRE-APPLICATION FORM**.
2. Print out this **PDF Application Form** and provide all requested information by filling out all the sections and subsections.
3. Send all required documents Via regular /express/ priority/mail or deliver them in person to:

EUROPEAN REGIONAL MASTER'S PROGRAMME  
IN DEMOCRACY AND HUMAN RIGHTS IN SEE  
CENTER FOR INTERDISCIPLINARY STUDIES  
UNIVERSITY OF SARAJEVO  
ZMAJA OD BOSNE 8 (UNSA CAMPUS)  
71 000 SARAJEVO BOSNIA AND  
HERZEGOVINA

**YOUR APPLICATION AND ALL REQUIRED DOCUMENTATION MUST BE  
RECEIVED NO LATER THAN 10<sup>TH</sup> OF SEPTEMBER 2016.**

Please note that the sole **ONLINE Pre-Application Form** is not sufficient for the application to be considered valid. Note that documentation should clearly indicate applicant's name and contact information. You will be notified Via e-mail about the receipt of the application materials.

## II APPLICATION MATERIALS

All documents must be submitted in English language. **ONLY** originals (in English) or certified translations will be considered valid. Translation to English language of all documents issued in other languages must be provided by an official translation service / Court translator ( with apostille) or your university/college.

1. **Application Form;**
2. **University diploma** - certified copy and translation;
3. **Academic records/transcript** - original or a certified copy and translation;
4. **Citizenship certificate** - original or a certified copy and translation;
5. **Birth certificate** - original or certified copy and translation;
6. **Passport photocopy** - pages with personal info and expiry date of the document;
7. **Curriculum Vitae (CV)** - European format (Europass);
8. **Two recommendation letters** - to be submitted in sealed and signed envelopes;
9. **English language certificate** - original or a certified copy.

**Please submit all of the required documents. Incomplete and late applications will not be considered. Keep a copy of your application package for your personal records. Applications received by us will be retained in the Center's archive.**

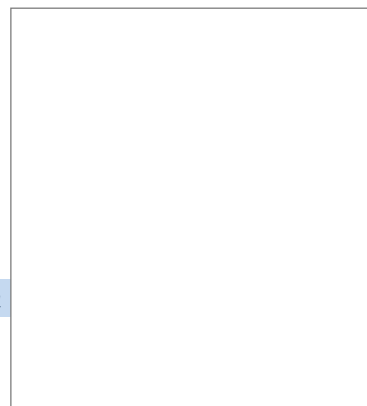
For further information please contact us at:

ERMA program coordinator: [mariana.hadzijusufovic@cips.unsa.ba](mailto:mariana.hadzijusufovic@cips.unsa.ba)  
ERMA UNSA Academic tutor: [alina.trkulja@cips.unsa.ba](mailto:alina.trkulja@cips.unsa.ba)  
ERMA UNIBO Academic tutor: [adriano.remiddi@unibo.it](mailto:adriano.remiddi@unibo.it)

# APPLICATION FORM

## A. PERSONAL DATA

Please attach a recent passport-size photograph



### 1. PERSONAL DATA

Family name \_\_\_\_\_ First name \_\_\_\_\_ Middle initial \_\_\_\_\_

Place of birth: \_\_\_\_\_

Date of birth (dd/mm/yyyy): \_\_\_\_\_

Citizenship: \_\_\_\_\_

Sex: \_\_\_\_\_

Passport Number: \_\_\_\_\_

Expiry Date: \_\_\_\_\_

### 2. PERMANENT ADDRESS

Street and number \_\_\_\_\_

City, Postcode \_\_\_\_\_

Country \_\_\_\_\_

### 3. CONTACT INFORMATION

- **Mailing address** (if different from above) Valid from \_\_\_\_\_ until \_\_\_\_\_  
dd/mm/yyyy dd/mm/yyyy

Street and number \_\_\_\_\_

City, Postcode \_\_\_\_\_

Country \_\_\_\_\_

- **Phone number:** \_\_\_\_\_
- **Fax number:** \_\_\_\_\_
- **E-mail address:** \_\_\_\_\_

## B. EDUCATION

Please list all post-secondary education (university or equivalent) in reverse chronological order. \*GPA here is the simple average grade of all the grades earned. ERMA uses 5-10 grading system (5-insufficient; 6-sufficient; 7-satisfactory; 8-good; 9-very good and 10-excellent). The grading comparison table for the European educational systems can be found here: <http://www.studyineurope.eu/grades>.

INSTITUTION/COUNTRY	DEGREE OBTAINED	DURATION FROM/UNTIL	AVERAGE GRADE OR G.P.A.*

## C. ADDITIONAL EDUCATION AND TRAINING

Please list in reverse chronological order, courses, seminars etc. you took in addition to the postsecondary education:

NAME OF THE COURSE	ORGANISED BY	COUNTRY	FROM/UNTIL

## D. EMPLOYMENT

Please list relevant work experience in reverse chronological order (internships and volunteer experience should be included):

EMPLOYER	POSITION	COUNTRY	FROM/UNTIL

## E. LANGUAGE PROFICIENCY

### 1. MOTHER TONGUE:

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### 2. OTHER LANGUAGES:

Please indicate your proficiency level in English and in any other language you use as “excellent”, “very good”, “good” or “satisfactory” using the [European Self-Assessment Grid](#).

LANGUAGE	READING	SPEAKING	WRITING

### 3. ENGLISH LANGUAGE TESTS

All non-native English speakers, whose language of instruction in university level education was not the English language, must submit one of the following English test scores. Test results must be provided within the deadline.

Exceptionally, if you are to receive the TOEFL/ IELTS / CAE test results within 5 days after the deadline, you can send the screenshot of the e-results to [mariana.hadzijusufovic@cips.unsa.ba](mailto:mariana.hadzijusufovic@cips.unsa.ba) or [alina.trkulja@cips.unsa.ba](mailto:alina.trkulja@cips.unsa.ba) for the purpose of the application. If admitted to the programme, you will have to provide the original/ or certified copy/ of the test results at the moment of the enrolment.

TEST	DATE AND PLACE OF TESTING	SCORE/LEVEL
TOEFL		
IELTS		
CAMBRIDGE		





## H. VERIFICATION OF AUTHENTICITY

By signing below I attest that, to the best of my knowledge, all information provided in this application and its supporting documentation is true and accurate. I understand that misrepresentation in these documents may cause the disqualification of my application.

Signature

Date (dd/mm/yyyy)