

Clarification No.1

Cross-border Programme Bosnia and Herzegovina - Montenegro 2nd Call for Proposals

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Question No. 1: Does IPA finance international folklore festivals?

Answer No. 1: Please refer to the Guidelines for Applicants; in particular Section 2.1.3 “Eligible actions: actions for which an application may be made”, in particular subsection “Types of actions”.
In addition, please note that Section 2.2.4 of the Guidelines for Applicants stipulates that “In the interest of equal treatment of applicants, the Contracting Authority cannot give a prior opinion on the eligibility of an applicant, a partner, an action, specific activities or costs”.

Question No. 2: Does IPA finance projects of reconstruction of the public cultural institution’s buildings? Is it possible to find partner for this type of project?

Answer No. 2: Please refer to the Guidelines for Applicants; in particular Section 2.1.3 “Eligible actions: actions for which an application may be made”, in particular subsection “Types of actions”. Also, please note that the infrastructure works and/or supply cannot be stand alone project and must be a part of an integrated effort.
In addition, please note that Section 2.2.4 of the Guidelines for Applicants stipulates that “In the interest of equal treatment of applicants, the Contracting Authority cannot give a prior opinion on the eligibility of an applicant, a partner, an action, specific activities or costs”.

Question No. 3: Does IPA finance projects of reconstruction of the museums? Is it possible to find partner for this type of projects?

Answer No. 3: Please refer to the Guidelines for Applicants; in particular Section 2.1.3 “Eligible actions: actions for which an application may be made”, in particular subsection “Types of actions”. Also, please note that the infrastructure works and/or supply cannot be stand alone project and must be a part of an integrated effort.
In addition, please note that Section 2.2.4 of the Guidelines for Applicants stipulates that “In the interest of equal treatment of applicants, the Contracting Authority cannot give a prior opinion on the eligibility of an applicant, a partner, an action, specific activities or costs”.

Question No. 4: Is it true that without cross-border partner there is no use to apply?

Answer No. 4: Grants will be awarded to successful project proposals that were created and submitted by two applicants – the Functional Lead Applicant or Applicant 1 and the Applicant 2. Please note that in the Section 2.1.2 “Partnerships and eligibility of partners” of the Guidelines for applicants is stipulated that “Each proposal must always have two-cross border applicants acting in partnership”.

- Question No. 5:** Could we apply with the project proposal related to de-mining activities and risk education under Measure 2.1 Environmental development initiatives mainly for protection, promotion and management of natural resources?
- Answer No. 5:** Please refer to the Guidelines for Applicants; in particular Section 2.1.3 “Eligible actions: actions for which an application may be made”, in particular subsection “Types of actions”.
In addition, please note that Section 2.2.4 of the Guidelines for Applicants stipulates that “In the interest of equal treatment of applicants, the Contracting Authority cannot give a prior opinion on the eligibility of an applicant, a partner, an action, specific activities or costs”.
- Question No. 6:** Could NGO registered with the Federal Ministry BiH with residence in Tuzla apply for this programme?
- Answer No. 6:** Please refer to the Guidelines for Applicants, Section 2 “Rules for this Call for Proposal”; in particular Section 2.1. 1 “Eligibility of applicants: who may apply?” explaining which types of organization may apply.
In addition, please note that Section 2.2.4 of the Guidelines for Applicants stipulates that “In the interest of equal treatment of applicants, the Contracting Authority cannot give a prior opinion on the eligibility of an applicant, a partner, an action, specific activities or costs”.
- Question No. 7:** We are an Open University based in Rome (Italy) and we would like to know if our organization is eligible as partner or only as associate?
- Answer No. 7:** Please refer to the Guidelines for Applicants, Section 2 “Rules for this Call for Proposal”; in particular Section 2.1.2 “Partnership and eligibility of partners”.
Regarding the Associates, in the section 2.1.2. of the Guidelines for Applicants is stated that “Associates do not have to meet the eligibility criteria referred to in section 2.1.1 above”.
In addition, please note that Section 2.2.4 of the Guidelines for Applicants stipulates that “In the interest of equal treatment of applicants, the Contracting Authority cannot give a prior opinion on the eligibility of an applicant, a partner, an action, specific activities or costs”.
- Question No. 8:** Is the cost related to purchase of building to be used for permanent exhibition which will be organized in the framework of the programme eligible cost?
- Answer No. 8:** For eligibility of actions, please refer to Section 2.1.3 "Eligible actions: Actions for which an application may be made" of the Guidelines for Applicants and for eligibility of costs, please refer to Section 2.1.4 “Eligibility of costs: costs which may be taken into consideration for the grant” including the list of ineligible cost. Also, please note that the infrastructure works and/or supply cannot be stand alone project and must be a part of an integrated effort.
In addition, please note that Section 2.2.4 of the Guidelines for Applicants stipulates that “In the interest of equal treatment of applicants, the Contracting Authority cannot give a prior opinion on the eligibility of an applicant, a partner, an action, specific activities or costs”.
- Question No. 9:** Is it possible to use co-financing allocated by the partner institution to purchase building?

- Answer No. 9:** For eligibility of actions, please refer to Section 2.1.3 "Eligible actions: actions for which an application may be made" of the Guidelines for Applicants and for eligibility of costs (applicable also for the co-financing), please refer to Section 2.1.4 "Eligibility of costs: costs which may be taken into consideration for the grant" including the list of ineligible cost. Also, please note that the infrastructure works and/or supply cannot be stand alone project and must be a part of an integrated effort.
- In addition, please note that Section 2.2.4 of the Guidelines for Applicants stipulates that "In the interest of equal treatment of applicants, the Contracting Authority cannot give a prior opinion on the eligibility of an applicant, a partner, an action, specific activities or costs".
- Question No. 10:** Is the programme CBC BiH-MNE related to all municipalities or only some of them, and is it related to Banja Luka?
- Answer No. 10:** Please refer to Section 2.1.3 "Eligible actions: actions for which an application may be made" of the Guidelines for Applicants. In this section, sub-section "Location", you can find a list of programme area municipalities from Bosnia and Herzegovina and from Montenegro. Actions must have as final beneficiaries the population of the programme area and their activities must take place mainly in this area. Also, please distinct between eligibility of the applicant and eligibility of the action. Please refer to Section 2.1.3 Eligible actions: actions for which an application may be made and Section 2.1.1 "Eligibility of applicant: who may apply" of the Guidelines for Applicants.
- Question No. 11:** What is the deadline for submitting project proposals?
- Answer No. 11:** The deadline for submission of applications for the 2nd Call for Proposal within CBC BiH-MNE is July 1st 2011 as evidenced by the date of dispatch, the postmark or the date on the deposit slip. In case of hand deliveries, the deadline for receipt is at 17:00 hours local time as evidenced by the signed and dated receipt issues by the Joint Technical Secretariat. For all information and details on deadline for submitting application please refer to Section 2.2.3 "Deadline for submission of Applications" in the Guidelines for Applicants.
- Question No. 12:** Could organization located in Tuzla in partnership with organization from Montenegro apply with a project that will be implemented in Goražde and Foča?
- Answer No. 12:** Please refer to Section 2.1.3 "Eligible actions: actions for which an application may be made" of the Guidelines for Applicants. In this section, sub-section "Location", you can find a list of programme area municipalities from Bosnia and Herzegovina and from Montenegro. Actions must have as final beneficiaries the population of the programme area and their activities must take place mainly in this area. Also, please distinct between eligibility of the applicant and eligibility of the action. Please refer to Section 2.1.3 "Eligible actions: actions for which an application may be made" and Section 2.1.1 "Eligibility of applicant: who may apply" of the Guidelines for Applicants.
- Question No. 13:** The Faculty for Maritime Studies in partnership with Harbor Kotor would like to apply for the IPA funds. Our partner in BiH would be the Institute for Metallurgy in Zenica which is not located in eligible area. We would like to know if Zenica-Doboj Canton is located in adjacent area and is it possible to

realize this project in order to create better social and economic circumstances in the programme area?

Answer No. 13: Please refer to Section 2.1.3 "Eligible actions: actions for which an application may be made" of the Guidelines for Applicants. In this section, sub-section "Location", you can find a list of programme area municipalities from Bosnia and Herzegovina and from Montenegro. Actions must have as final beneficiaries the population of the programme area and their activities must take place mainly in this area. Also, please distinct between eligibility of the applicant and eligibility of the action. Please refer to Section 2.1.3 Eligible actions: actions for which an application may be made and Section 2.1.1 "Eligibility of applicant: who may apply" of the Guidelines for Applicants.

In addition, please note that Section 2.2.4 of the Guidelines for Applicants stipulates that "In the interest of equal treatment of applicants, the Contracting Authority cannot give a prior opinion on the eligibility of an applicant, a partner, an action, specific activities or costs".

Question No. 14: Could we please get working material used at Info sessions?

Answer No. 14: Please visit official programme's web site at www.cbc.bih-mne.org where you will find all materials, documents and information related to implementation of the Cross-border programme BiH-Montenegro.

Question No. 15: We are organization from BiH, is it necessary for our MNE partner to be non-government organization?

Answer No. 15: For eligibility of applicants, refer to Section 2.1.1 "Eligibility of applicants: who may apply?" of the Guidelines for Applicants. In addition, please note that Section 2.2.4 of the Guidelines for Applicants stipulates that "In the interest of equal treatment of applicants, the Contracting Authority cannot give a prior opinion on the eligibility of an applicant, a partner, an action, specific activities or costs".

Question No. 16: Is it possible for Hotel "Kula Damjanova" d.o.o. to apply to 2nd CfP?

Answer No. 16: For eligibility of applicants, refer to Section 2.1.1 "Eligibility of applicants: who may apply?" of the Guidelines for Applicants. In addition, please note that Section 2.2.4 of the Guidelines for Applicants stipulates that "In the interest of equal treatment of applicants, the Contracting Authority cannot give a prior opinion on the eligibility of an applicant, a partner, an action, specific activities or costs".

Question No. 17: Could you please inform us if Municipality Srebrenica belongs to eligible programme area?

Answer No. 17: Municipality Srebrenica, BiH is not located within programme area. However, please distinct between eligibility of the applicant and eligibility of the action. Please refer to Section 2.1.3 "Eligible actions: actions for which an application may be made" and Section 2.1.1 "Eligibility of applicant: who may apply" of the Guidelines for Applicants.

Question No. 18: Could private University apply?

- Answer No. 18:** Please refer to the Guidelines for Applicants, Section 2 “Rules for this Call for Proposal”; in particular Section 2.1.1 “Eligibility of applicants: who may apply?” explaining which types of organization may apply.
In addition, please note that Section 2.2.4 of the Guidelines for Applicants stipulates that “In the interest of equal treatment of applicants, the Contracting Authority cannot give a prior opinion on the eligibility of an applicant, a partner, an action, specific activities or costs”.
- Question No. 19:** Is there a rule within this Call saying that Institution must be in existence longer than five years?
- Answer No. 19:** Please refer to the Guidelines for applicants, Section 2.1.1) “Eligibility of applicants: who may apply?” that among the other, reads :”... according to the meaning of the provisions of Article 96(3) of the IPA Regulation (EC) No 718/2008 as amended by the Regulation (EU) No 80/2010, the applicants shall be registered or accredited in Bosnia and Herzegovina when applying for the allocation assigned to Bosnia and Herzegovina and be registered or accredited in Montenegro, at least 12 months before the launch of this call...”
- Question No. 20:** Is it necessary to be a non-profit association to apply?
- Answer No. 20:** Please refer to the Guidelines for Applicants, Section 2 “Rules for this Call for Proposal”; in particular Section 2.1. 1 “Eligibility of applicants: who may apply?” explaining which types of organization may apply.
- Question No. 21:** With reference to the "Partnerships and eligibility of partners" I hereby ask whether a partner represented by a private non-profit voluntary and transnational association regulated by the Italian law (in partnership with a local partner) is eligible as applicant 1 (for country 1). The applicant 2 will be a local administration of the country 2.
- Answer No. 21:** Please refer to the Guidelines for Applicants, Section 2 “Rules for this Call for Proposal”; in particular Section 2.1. 1 “Eligibility of applicants: who may apply?” explaining which types of organization may apply.
In addition, please note that Section 2.2.4 of the Guidelines for Applicants stipulates that “In the interest of equal treatment of applicants, the Contracting Authority cannot give a prior opinion on the eligibility of an applicant, a partner, an action, specific activities or costs”.
- Question No. 22:** Could the transnational association (regulated by the Italian law) be considered as Functional Lead Applicant so responsible for the overall coordination of the project activities on both sides of the border?
- Answer No. 22:** Any applicant who meets the criteria mentioned in the section 2.1.1. “Eligibility of applicants: who may apply?” and who has sufficient operational capacities can obtain the role of the Functional Lead Partner.
- Question No. 23:** With reference to the next call for proposal (2011) of the CBC BiH-MNE programme, more details to the axis 2 Measure 1.2. “Environmental development initiatives mainly for protection, promotion and management of natural resources”, it could be very appreciated if you could specify if the RES (renewable energy sources) involve only hydro, solar and wind or also biomass, especially woody biomass?
- Answer No. 23:** Please note that the list of types of actions in that section 2.1.3 of the GfA is not exhaustive and appropriate innovative activities that are not mentioned

there may also be considered for support. Furthermore, the GfA are not specifying the concrete renewal energy sources that the call would privilege.

Question No. 24: I accidentally learned about your programme on the Internet. I am interested if the project related to the professional trainings for the Engineers in a field of electro-technical sciences in BiH and MNE that would be organised in our Company with our active participation could be organised with your support?

Answer No. 24: For eligibility of actions, please refer to the Guidelines for applicants, Section 2.1.3 “Eligible actions: Actions for which an application may be made” where you will find detailed information on actions that are eligible from the aspects of definition, duration, sector or themes, location and types of action for which you may apply.

In addition, please note that Section 2.2.4 of the Guidelines for Applicants stipulates that “In the interest of equal treatment of applicants, the Contracting Authority cannot give a prior opinion on the eligibility of an applicant, a partner, an action, specific activities or costs”.

Question No. 25: I have an opportunity to initiate a cooperation in the field of tourism with Montenegro, with support of Tourist Association of Vojvodina, municipality Sid, because they already cooperate with Montenegro. If that kind of cooperation is possible, please inform me.

Answer No. 25: CBC BIH – MNE is a bilateral programme established between Bosnia and Herzegovina and Montenegro. Based on that, projects that involve three countries, in this case Bosnia and Herzegovina, Montenegro and Serbia, are not in line with the programme's principles. Please note that Serbia also has a cross border cooperation programme with Montenegro. For more details on this programme, please visit <http://www.cbcsrb-mne.org>.

Please refer to the rules on eligibility of applicants and partners under the section 2.1.1 & 2.1.2 of the GfA, as well as to the rules on the eligibility of actions under the section 2.1.3 and more specifically under the sub-section "Location", where there is a clear indication in the benefit of which populations applications are eligible.

Question No. 26: Regional Environmental Centre is planning to submit a project proposal under the Cross-border Programme Bosnia-Montenegro 2007-2013, measure 1.2. In addition to indicators that are required for the measure 1.2. in the Application form, whether it is necessary to fill a special part that relates to the priority indicators?

Answer No. 26: Yes, you should fill in both parts, the indicators related to the respective Measure and those related to the Priority.

Question No. 27: Are the projects related to sport (football), provision of the working conditions, the stadium and other supporting infrastructure and equipment, considered as eligible?

Answer No. 27: Please refer to the Guidelines for applicants, Section 2.1.3 “Eligible actions: Actions for which an application may be made” where you will find detailed information on actions that are eligible from the aspects of definition, duration, sector or themes, location and types of action for which you may apply.

In addition, please note that Section 2.2.4 of the Guidelines for Applicants stipulates that “In the interest of equal treatment of applicants, the Contracting

Authority cannot give a prior opinion on the eligibility of an applicant, a partner, an action, specific activities or costs”.

Question No. 28: I would have one question regarding the financial identification form – do you need that form from both applicants (i.e. will you transfer the budget of the applicant 1 to their account and of the applicant 2 to their) or only one, i.e. the whole grant will be transferred to one single account.

Answer No. 28: Both applicants should provide financial identification form, as it is stipulated in the Guidelines for Applicants, section 2.4. “Submission of the supporting documents”. In the event that application is awarded, both applicants will sign the contract with the respective Delegation of the European Union. Furthermore, both applicants will receive payments, according to conditions stipulated in the contract, on their own bank accounts.

Question No. 29: Do you need the partnership statements and the partnership agreement in original?

Answer No. 29: Please refer to the Guidelines for Applicants, Section 2.2.1 “Application form”, that among other things reads: “...Applicants must verify that the project proposal is complete on the basis of the checklist which is part of the application form (worksheet V Checklist) and that the authorized person’s signatures and official stamps, where required, are well visible and recognizable on both the original and the copies. The original Declarations by the Applicants, the Partnership statements, the Partnership agreement and the Budget of the Application should be signed by using blue ink. etc.”