



EUROPEAN UNION

Delegation of the European Union to Bosnia and Herzegovina

Sarajevo, 2012

**Clarification No. 1 to  
SERVICE PROCUREMENT NOTICE**

**Project title:**

**IPA — strengthening public financial management in Bosnia and Herzegovina  
2012/S 30-047114**

**Publication Ref: EuropeAid/131-355/C/SER/BA**

**Question No. 1:**

With reference to the above-mentioned tender, we seek clarification for the following issues:  
In clause 21.3.1 the following selection criterion is stated:

*Technical capacity of candidate:*

"The candidate has worked successfully on at least 2 projects with a budget of at least 1 000 000 EUR, where the proportion carried out by the candidate must have exceeded 50 %, in the area of providing technical assistance to governments on PFM issues. These projects should have been completed at any moment during the period of 36 months prior to the submission deadline".

The Practical Guide to Contract Procedures for EU External Actions (PRAG) 2012 stipulates under clause 2.4.11.1.3. Verification of the technical and professional capacities of candidates or tenderers, that:

"For service contracts it is possible for the candidate/tenderer to refer to a part of a project where the contract is not yet terminated, but then, only the part which is successfully completed may be used as reference and the candidate/tenderer needs to be able to submit documentary evidence of this part's successful completion (e.g. statement from the entity which ordered the service)".

Would consequently references for projects that have not been completed (ongoing) be considered valid if the proportion carried out by the candidate until the deadline for the submission of expressions of interest (15.03.2012) were higher than 500.000 EUR?

**Answer No. 1**

Where the project is not yet complete, the candidate may refer to a part of it that has been successfully completed. The overall budget of the project and the amount of the part already completed (and proportion carried out by the candidate) must be clearly presented in the experience reference.

In this case the selection criteria fully apply to the declared completed part.

The candidate needs to be able to submit documentary evidence of this part's successful completion, e.g. a statement from the entity which ordered or purchased the service.