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## WORKS PROCUREMENT NOTICE

### *Networking infrastructure – Reconstruction of the session room, server room and passive network in the Presidency of BiH Building*

**1. Tender reference**

EC/BiH/11/028

**2. Procedure**

Competitive negotiated

**3. Programme**

IPA

**4. Financing**

BGUE-B2009-22.020200-C1-ELARG DELBIH

**5. Contracting Authority**

European Commission, on behalf of and for the account of the beneficiary country.

### CONTRACT SPECIFICATIONS

**6. Description of the contract**

The new functional requirements of the presidency session hall required certain works on renovation of the space and adaptation of the existing furniture. The construction works mainly refer to formation of the space for a technician and server room which are situated besides the presidency hall and reflection. It will include electrical installations and computer network installations, on the ground floor, first and second floor of the Presidency of BiH building. The project includes the following solutions: lighting installations in the Session room area; installation of general-purpose plugs ; computer network; route for audio cabling in the Session room. A precision air-conditioning units will be installed in the interior of the IT Room for assurance of a suitable process climatic environment.

**7. Number and titles of lots**

N/a

### TERMS OF PARTICIPATION

**8. Eligibility and rules of origin**

Participation is open to all legal persons participating either individually or in a grouping (consortium) of tenderers which are established in a Member State of the European Union or in a country or territory of the regions covered and/or authorised by the specific instruments applicable to the programme under which the contract is financed (see also heading 22 below). All works, supplies and services under this contract must originate in one or more of these countries. Participation is also open to international organisations. The participation of natural persons is directly governed by the specific instruments applicable to the programme under which the contract is financed.

## 9. Grounds for exclusion

Tenderers must submit a signed declaration, included in the Tender Form for a Works Contract, to the effect that they are not in any of the situations listed in point 2.3.3 of the **Practical Guide to contract procedures for EU external actions**.

## 10. Number of tenders

Tenderers may submit only one tender. Incomplete tenders, not covering the entire scope of works will not be considered. Any tenderer may state in its tender that it would offer a discount in the event that its tender is accepted. Tenderers **may not** submit a tender for a variant solution in addition to their tender for the works required in the tender dossier.

## 11. Tender guarantee

No tender guarantee is required.

## 12. Performance guarantee

The successful tenderer will be asked to provide a performance guarantee of 10% of the amount of the contract at the signing of the contract. This guarantee must be provided together with the return of the countersigned contract no later than 30 days after the tenderer receives the contract signed by the Contracting Authority. If the selected tenderer fails to provide such a guarantee within this period, the contract will be void and a new contract may be drawn up and sent to the tenderer which has submitted the next cheapest compliant tender.

## 13. Information meeting and/or site visit

An optional information meeting / site visit will be held on 19th April 2012 at 16:00 at the Presidency of BiH building at Marsala Tita 16, 71 000 Sarajevo.

## 14. Tender validity

Tenders must remain valid for a period of 90 days after the deadline for submission of tenders.

## 15. Period of implementation of tasks

Period of implementation is 6 (six) calendar months from the Commencement Date, to be followed by the Defect Liability Period of 365 days as stipulated in Article 61.7. of these Special Conditions.

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## SELECTION AND AWARD CRITERIA

### 16. Selection criteria

#### **Economic and Financial capacity:**

- a) The tenderer must be a registered firm or natural persons capable to carry out the specified works.
- b) The total turnover in construction/reconstruction works of a sole tenderer during the past three (3) years (2009 + 2010 + 2011) must be at least 100 000 **EUR**. In the case of joint venture/consortium the Lead Partner's individual total turnover in construction works in the past three (3) years (2009 + 2010 + 2011) must be at least 50 000 **EUR**, while the consortium/joint

venture as a whole must have turnover in construction works of at least 100 000 **EUR** in total for the previous 3 years (2009 + 2010 + 2011);

- c) Works in hand in construction of a sole tenderer must be at least 50 000 **EUR**. In the case of joint venture/consortium, works in hand in construction of at least one (1) member of joint venture/consortium must be at least 25 000 **EUR**; while the consortium/joint venture as a whole must have at least 50 000 **EUR** construction works in hand.
- d) The sole tenderer or at least one of the partners in a joint venture/consortium must have access to sufficient credit and other financial facilities to cover the required cash flow for the duration of the contract. In any case, the amount of credit available must be at least 100 000 **EUR**.

**Professional capacity:**

The Key personnel (Project Manager and Site Manager) must be as follows:

a) Project Manager:

- shall have a University degree (BSc)<sup>(\*)</sup> in civil engineering or architecture;
- is a chartered engineer under the legislation applicable in Bosnia and Herzegovina ("polozen strucni ispit");
- shall have at least five (5) years of relevant professional experience in construction.

*(\*)A level of education which corresponds to completed university studies attested by a diploma in a subject relevant to the field concerned when the normal period of university education is equivalent to 4 years or more.*

b) Site Manager:

- shall have accomplished as a minimum a 2 year post-secondary education in civil engineering or architecture;
- is a chartered engineer under the legislation applicable in Bosnia and Herzegovina ("polozen strucni ispit");
- shall have at least five (5) years of relevant professional experience in construction.

**Technical capacity:**

- a) In case of sole tenderer, he must have the ability to carry out at least 70% of the construction works by its own means, meaning he must have organisational, structure, equipment, materials, human and financial resources, including access to the bank loans, necessary to enable him to carry out 70% of the contract.
- b) In case of consortium/joint venture, the lead partner must have the ability to carry out at least 50% of the contract works by his own means, as defined in point a) above.
- c) Other partners in a joint venture/consortium (i.e. not the lead partner) must have the ability to carry out at least 10% of the contract works by his own means, as defined in point a) above.
- d) The sole tenderer/or a leading partner in a joint venture/consortium shall present its experience in implementation of at least **1 (one)** construction/reconstruction project, physically completed, of similar complexity and nature, value exceeding **100 000 EUR**, over the past **5 (five)** years (**2007, 2008, 2009, 2010, 2011**).

An economic operator may, where appropriate and for a particular contract, rely on the capacities of other entities, regardless of the legal nature of the links which it has with them. Some examples of when it may *not* be considered appropriate by the Contracting Authority are when the tender rely in majority on the capacities of other entities or when they rely on key criteria. If the tender rely on other entities it must prove to the Contracting Authority that it will have at its disposal the

resources necessary for performance of the contract, for example by producing an undertaking on the part of those entities to place those resources at its disposal. Such entities, for instance the parent company of the economic operator, must respect the same rules of eligibility and notably that of nationality, as the economic operator. Furthermore, the data for this third entity for the relevant selection criterion should be included in the tender in a separate document. Proof of the capacity will also have to be furnished when requested by the Contracting Authority.

#### **17. Award criteria**

Price.

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### **TENDERING**

#### **18. How to obtain the tender dossier**

The Tender dossier, including electronic version of the Financial offer (Bill of Quantities), Technical specifications and drawings are available on the EU Delegation to BiH website at <http://www.europa.ba>.

Tenders must be submitted using the standard tender form included in the tender dossier, whose format and instructions must be strictly observed.

Tenderers with questions regarding this tender should send them in writing to:  
Delegation of the European Union to Bosnia and Herzegovina, Procurement  
Skenderija 3a, 71000, Sarajevo, Bosnia and Herzegovina  
Fax: + 387 33 218 323

E-mail: [DELEGATION-BiH-PROCUREMENT@eeas.europa.eu](mailto:DELEGATION-BiH-PROCUREMENT@eeas.europa.eu)  
(mentioning the publication reference shown in item 1) at least 21 days before the deadline for submission of tenders given in item 19.

The Contracting Authority must reply to all tenderers' questions at least 11 days before the deadline for submission of tenders. Eventual clarifications or minor changes to the tender dossier will be published at the latest 11 days before the submission deadline on the EU Delegation to BiH website at <http://www.europa.ba>.

#### **19. Deadline for submission of tenders**

14th May 2012 at 12:00 local time. Any tender received after this deadline will not be considered.

#### **20. Tender opening session**

14th May 2012 at 15:00 local time at the EU Delegation to BiH building at Skenderija 3a, 71 000 Sarajevo, BiH.

#### **21. Language of the procedure**

All written communications for this tender procedure and contract must be in English.

#### **22. Legal basis**

Council Regulation (EC) No 1085/2006 of 17.7.2006 establishing an Instrument for Pre-Accession Assistance (IPA)