European Commission
External cooperation programmes

Please use _Adobe Acrobat Reader_ (free) version 9 or above.

☐ Green fields are optional.
☐ Orange fields are mandatory.

PADOR OFF-LINE FORM

| APPLICANT | | Reset form |

THIS ANNEX MUST BE FILLED IN BY APPLICANTS/PARTNERS WHO REQUEST A DISPENDSATION (DEROGATION) FROM THE OBLIGATION TO REGISTER IN PADOR.
ALL OTHER APPLICANTS/PARTNERS MUST ENCODE THIS INFORMATION IN PADOR.
(http://ec.europa.eu/europeaid/work/onlineservices/pador/index_en.htm)

Justification for the request for derogation from the obligation to register in PADOR:	
Annexed documents substantiating the request for derogation (if any):	

1. IDENTITY

Name of the organisation:	
Abbreviation	
Organisation's e-mail	
Address	
Postal Code	
P.O. Box	
City	
Country	
Phone	
Fax	
Website	
National registration number:	
Date of registration:	
Place of registration	
VAT number:	
Make your profile public 1	☐ Yes ☑ No

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1 If you choose to make your profile public, it will become visible to other organisations via the 'search for partners' function of PADOR

2. PROFILE

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Legal entity	☐ Public bodies (including local authorities) / International Organisations
	☐ Private Law Body
Legal status	
Profit-making	☐ Yes
	☐ No
NGO	☐ Yes
	☐ No
Value based	☐ Political
	☐ Religious
	☐ Humanistic
	☐ Neutral
Is your organisation linked to another entity?	☐ Yes, parent entity please specify its EuropeAid ID:
	☐ Yes, controlled entity(ies)
	☐ Yes, family organisation / network entity [1]
	☐ No, independent

[1] E.g. confederation/federation/alliance.

2.1. Category

Category	EU Member State	
	☐ Public Administration	
	☐ Local authority	
	☐ Other	
	Third Countries	
	☐ Public Administration	
	☐ Local authority	
	☐ Other	
	Commercial Companies / Organisations	
	☐ Commercial Companies / Organisations	
	International Organisations	
	☐ United Nations Family	
	☐ Regional authorities	
	☐ Other	
	Universities and Research Institutes	
	☐ University/Education	
	☐ Institute of research	
	Others	
	☐ Association	
	☐ Foundation	
	☐ Think Tank	
	☐ Professional and/or Industrial Organisation	
	☐ Trade Union	
	☐ Other non-State actor	

2.2. Sector(s) [2]

	11			Education
☐		111		Education, level unspecified
☐			11110	Education Policy & Admin. Management
☐			11120	Education Facilities And Training
☐			11130	Teacher Training
☐			11182	Educational Research
☐		112		Basic education
☐			11220	Primary Education
☐			11230	Basic life skills for youth and adults

☐			11240	Early childhood education
☐		113		Secondary education
☐			11320	Secondary education
☐			11330	Vocational Training
☐		114		Post-secondary education
☐			11420	Higher Education
☐			11430	Advanced Tech. & Managerial Training
☐	12			Health
☐		121		Health, general
☐			12110	Health Policy & Admin. Management
☐			12181	Medical education/training
☐			12182	Medical Research
☐			12191	Medical Services
☐		122		Basic health
☐			12220	Basic Health Care
☐			12230	Basic Health Infrastructure
☐			12240	Basic Nutrition
☐			12250	Infectious Disease Control
☐			12261	Health Education
☐			12281	Health Personnel Development
☐	13			Population programmes
☐		130		Population polices/programs and reproductive health
☐			13010	Population Policy And Admin. Mgmt
☐			13020	Reproductive Health Care
☐			13030	Family planning
☐			13040	Std Control Including HIV/Aids
☐			13081	Personnel development for population & reproductive health
☐	14			Water Supply and Sanitation
☐		140		Water supply and sanitation
☐			14010	Water Resources Policy/Admin. Mgmt
☐			14015	Water Resources Protection
☐			14020	Water supply & sanitation - Large systems
☐			14030	Basic drinking water supply & basic sanitation
☐			14040	River Development
☐			14050	Waste Management/Disposal
☐			14081	Education & training in water supply and sanitation
☐	15			Government and Civil Society
☐		151		Government and civil society, general
☐			15110	Economic and development policy/planning
☐			15120	Public sector financial management
☐			15130	Legal and judicial development
☐			15140	Government administration
☐			15150	Strengthening civil society
☐			15161	Elections
☐			15162	Human Rights
☐			15163	Free Flow Of Information
☐			15164	Women's equality organisations and institutions
☐		152		Conflict prevention an resolution, peace and security
☐			15210	Security system management and reform
☐			15220	Civilian peace-building, conflict prevention and resolution
☐			15230	Post-conflict peace-building (UN)
☐			15240	Reintegration and SALW control

			15250		Land mine clearance
			15261		Child soldiers (prevention and demobilisation)
	16				Other Social Infrastructure and Service
			16010		Social/welfare services
			16020		Employment policy and admin. mgmt.
			16030		Housing policy and admin. management
			16040		Low-cost housing
			16050		Multisector aid for basic social services
			16061		Culture and recreation
			16062		Statistical capacity building
			16063		Narcotics control
			16064		Social mitigation of HIV/AIDS
	21				Transport and Storage
		210			Transport and storage
			21010		Transport Policy & Admin. Management
			21020		Road Transport
			21030		Rail Transport
			21040		Water Transport
			21050		Air Transport
			21061		Storage
			21081		Education & Training In Transport & Storage
	22				Communications
		220			Communications
			22010		Communications Policy & Admin. Mgmt
			22020		Telecommunications
			22030		Radio/Television/Print Media
			22040		Information and communication technology (ICT)
	23				Energy
		230			Energy generation and supply
			23010		Energy Policy And Admin. Management
			23020		Power Generation/Non-Renewable Sources
			23030		Power Generation/Renewable Sources
			23040		Electrical Transmission/Distribution
			23050		Gas distribution
			23061		Oil-Fired Power Plants
			23062		Gas-Fired Power Plants
			23063		Coal-Fired Power Plants
			23064		Nuclear Power Plants
			23065		Hydro-electric Power Plants
			23066		Geothermal energy
			23067		Solar energy
			23068		Wind power
			23069		Ocean power
			23070		Biomass
			23081		Energy education/training
			23082		Energy research
	24				Banking and Financial Services
		240			Banking and financial services
			24010		Financial Policy & Admin. Management
			24020		Monetary institutions
			24030		Formal Sector Financial Institutions
			24040		Informal/Semi-Formal Financial intermediaries

			24081		Education/trng in banking & fin. services
	25				Business and Other Services
			250		Business and other services
			25010		Business support services and institutions
			25020		Privatisation
	31				Agriculture, Forestry and Fishing
		311			Agriculture
			31110		Agricultural Policy And Admin. Mgmt
			31120		Agricultural development
			31130		Agricultural Land Resources
			31140		Agricultural Water Resources
			31150		Agricultural inputs
			31161		Food Crop Production
			31162		Industrial Crops/Export Crops
			31163		Livestock
			31164		Agrarian reform
			31165		Agricultural alternative development
			31166		Agricultural extension
			31181		Agricultural Education/Training
			31182		Agricultural Research
			31191		Agricultural services
			31192		Plant and post-harvest protection and pest control
			31193		Agricultural financial services
			31194		Agricultural co-operatives
			31195		Livestock/Veterinary Services
		312			Forestry
			31210		Forestry Policy & Admin. Management
			31220		Forestry development
			31261		Fuel wood/charcoal
			31281		Forestry education/training
			31282		Forestry research
			31291		Forestry services
		313			Fishing
			31310		Fishing Policy And Admin. Management
			31320		Fishery development
			31381		Fishery education/training
			31382		Fishery research
			31391		Fishery services
	32				Industry, Mining and Construction
		321			Industry
			32110		Industrial Policy And Admin. Mgmt
			32120		Industrial development
			32130		Small and medium-sized enterprises (SME) development
			32140		Cottage industries and handicraft
			32161		Agro-Industries
			32162		Forest industries
			32163		Textiles - leather & substitutes
			32164		Chemicals
			32165		Fertilizer plants
			32166		Cement/lime/plaster
			32167		Energy manufacturing
			32168		Pharmaceutical production

			32169	Basic metal industries
			32170	Non-ferrous metal industries
			32171	Engineering
			32172	Transport equipment industry
			32182	Technological research and development
		322		Mineral resources and mining
			32210	Mineral/Mining Policy & Admin. Mgmt
			32220	Mineral Prospection And Exploration
			32261	Coal
			32262	Oil and gas
			32263	Ferrous metals
			32264	Non-ferrous metals
			32265	Precious metals/materials
			32266	Industrial minerals
			32267	Fertilizer minerals
			32268	Offshore minerals
		323		Construction
			32310	Construction Policy And Admin. Mgmt
	33			Trade and Tourism
		331		Trade policy and regulation
			33110	Trade Policy And Admin. Management
			33120	Trade facilitation
			33130	Regional trade agreements (RTAs)
			33140	Multilateral trade negotiation
			33181	Trade education & training
		332		Tourism
			33210	Tourism Policy And Admin. Management
	41			General Environment Protection
		410		General environmental protection
			41010	Environmental Policy And Admin. Mgmt
			41020	Biosphere protection
			41030	Bio-diversity
			41040	Site Preservation
			41050	Flood Prevention/Control
			41081	Environmental education/training
			41082	Environmental research
	43			Other multisector
		430		Other multisector
			43010	Multisector Aid
			43030	Urban Development And Management
			43040	Rural Development
			43050	Non-agricultural alternative development
			43081	Multisector education/training
			43082	Research/scientific institutions
	51			General budget support
		510		General budget support
			51010	General budget support
	52			Development food aid/food security
		520		Development food aid/food security assistance
			52010	Food Aid / Food Security Programmes
	53			Other commodity assistance
		530		Other commodity assistance

			53030		Import support (capital goods)
			53040		Import support (commodities)
	60				Action relating to debt
		600			Action relating to debt
			60010		Action relating to debt
			60020		Debt forgiveness
			60030		Relief of multilateral debt
			60040		Rescheduling and refinancing
			60061		Debt for development swap
			60062		Other debt swap
			60063		Debt buy-back
	70				Humanitarian Aid
		700			Humanitarian Aid
	72				Emergency response
		720			Emergency response
			72010		Material relief assistance and services
			72030		Aid to refugees (In Recipient Country)
			72040		Emergency food aid
			72050		Relief coordination; protection and support services
	73				Reconstruction relief and rehabilitation
		730			Reconstruction relief and rehabilitation
			73010		Reconstruction relief and rehabilitation
	74				Disaster prevention and preparedness
		740			Disaster prevention and preparedness
			74010		Disaster prevention and preparedness
	91				Administrative costs of donors
		910			Administrative costs of donors
			91010		Administrative Costs
	92				Support to NGO
		920			Support to NGO
			92010		Support to national NGOs
			92020		Support to international NGOs
			92030		Support to local and regional NGOs
	93				Refugees
		930			Refugees (in donor countries)
			93010		Refugees (in donor countries)
	99				Unallocated/unspecified
		998			Unallocated/unspecified
			99810		Sectors Not Specified
			99820		Promotion of Development Awareness

2.3. Target group(s)

- [ ] All
- [ ] Child soldiers
- [ ] Community Based Organisation(s)
- [ ] Consumers
- [ ] Disabled
- [ ] Drug consumers
- [ ] Educational organisations (school, universities)
- [ ] Elderly people
- [ ] Illness affected people (Malaria, Tuberculosis, HIV/AIDS)
- [ ] Indigenous peoples
- [ ] Local authorities
- [ ] Non Governmental Organisations
- [ ] Prisoners
- [ ] Professional category
- [ ] Refugees and displaced
- [ ] Research organisations/Researchers
- [ ] SME/SMI
- [ ] Students
- [ ] Urban slum dwellers
- [ ] Victims of conflicts/catastrophes
- [ ] Women
- [ ] Young people
- [ ] Other (please specify):

3. CAPACITY TO MANAGE AND IMPLEMENT ACTIONS

3.1. Experience by Sector (for each sector selected in 2.2.)

Sector	Year(s) of Experience	Number of Projects	Estimated Amount (in Euros)

3.2. Experience by Geographical area (country or region)

Geographical area (country or region)	Year(s) of Experience	Number of Projects	Estimated Amount (in Euros)

Indicative list of regions

- Asia
  - Central Asia Region
  - Eastern Asia Region
  - South Asia Region
  - South East Asia Region
- Caribbean Region
- EU Europe
- Europe apart from EU
  - Eastern Europe Region
- Latin American Countries
  - Central American Region
  - South America Region
- Near and Middle East
  - Eastern Europe Region
  - Gulf States
  - Mediterranean Region
- North America Countries
- Overseas countries and territories
- Pacific Region

- Sub-Saharan Africa
  - Central Africa Region
  - East Africa Region
  - Indian Ocean Region
  - Southern Africa Region
  - West Africa Region

3.3. Resources

The data registered in this section must be in-line with the financial report submitted, and can be further explained under the Additional information section. If some or all these indicators are not relevant to your organisation, please type "0". It is necessary to provide your financial data for the past three years for which data is available.

3.3.1. Financial data (amounts in EUR).

Year	Turnover or equivalent	Net earnings or equivalent	Total sheet or budget balance	Shareholders' equity or equivalent	Medium and long-term debt	Short-term debt (< 1 year)

3.3.2. Financing Source(s) (please tick the source(s) of the revenues of your organisation and specify the additional information requested)

Year	Sources	Percentage (total for a given year must be equal to 100%)
	☐ EU Commission	
	☐ EU Member States Public Bodies	
	☐ Non EU Member States Public Bodies	
	☐ United Nations	
	☐ Other International Organisation(s)	
	☐ Private Sector	
	☐ Taxes/Local Taxes/Government donations	
	☐ Member's fees	
	☐ Donations from individuals	
	☐ Other (please specify):	
	Total	100%

Year	Sources		Percentage (total for a given year must be equal to 100%)
	☐	EU Commission	
	☐	EU Member States Public Bodies	
	☐	Non EU Member States Public Bodies	
	☐	United Nations	
	☐	Other International Organisation(s)	
	☐	Private Sector	
	☐	Taxes/Local Taxes/Government donations	
	☐	Member's fees	
	☐	Donations from individuals	
	☐	Other (please specify):	
	Total		100%
	☐	EU Commission	
	☐	EU Member States Public Bodies	
	☐	Non EU Member States Public Bodies	
	☐	United Nations	
	☐	Other International Organisation(s)	
	☐	Private Sector	
	☐	Taxes/Local Taxes/Government donations	
	☐	Member's fees	
	☐	Donations from individuals	
	☐	Other (please specify):	
	Total		100%

Furthermore, where your organisation participates to a call for proposals as applicant and the grant requested exceeds EUR 500.000, please provide an external audit report established by an approved auditor for the last financial year available. This obligation does not apply to international organisations nor to public bodies.

		From		to
		From		to
		From		to

3.3.3. Number of staff (full-time equivalent) (please tick one option for each type of staff):

Type of staff	Paid	Unpaid
HQ Staff: recruited and based in Headquarters (located in Developed Country)		
Expat Staff: recruited in Headquarters (located in Developed Country) and based in Developing Country		
Local staff: recruited and based in Developing Country		

Percentage Female / Male total paid staff			
Female		Male	

4. LIST OF THE MANAGEMENT BOARD/COMMITTEE OF YOUR ORGANISATION

Title	Name	Profession	Function	Country of Nationality	On the board since

5. SUPPORTING DOCUMENT CHECK LIST

Please ensure that the following documents will be submitted together with this form:	
☐	Statutes of the organisation
☐	All the required Financial Reports
☐	All the required Audit Reports (obligatory for applicants, only if the grant requested exeeds 500 000 €)

6. ADDITIONAL INFORMATION (NOT OBLIGATORY)

To be developed in 20.000 maximum characters (you may cut and paste unformatted text):
Strategies/methodologies/philosophies and approaches of your organisation
- How do you choose a country/region, a project, a partner
- Conditions to create a strong partnership, ownership, «participatory approach », ...

Check for missing fields