
SUPPLY CONTRACT NOTICE

Supply of equipment for phytosanitary laboratories

Bosnia and Herzegovina

1. Publication reference

EuropeAid/133138/C/SUP/BA

Tender no: EC/BIH/TEN/12/029

2. Procedure

Open

3. Programme

IPA

4. Financing

BGUE-B2013-22.020200-C8-ELARG DELBIH

5. Contracting authority

European Union, represented by the European Commission on behalf of and for the account of the beneficiary country/countries

CONTRACT SPECIFICATIONS

6. Description of the contract

The subject of this contract is the supply of two lots of equipment to three phytosanitary laboratories in Bosnia and Herzegovina. Lot 1 concerns the supply of equipment related to testing of pesticide residues, plant health and seeds. Lot 2 concerns the supply of printing equipment for seeds/propagating material laboratories. The purpose of the printing equipment is to print series of extremely durable archival-quality labels with bar codes, which are necessary for seeds identification and certification.

7. Number and titles of lots

Lot 1: Equipment for phytosanitary laboratories

Lot 2: Printing equipment

TERMS OF PARTICIPATION

8. Eligibility and rules of origin

Participation is open to all legal persons participating either individually or in a grouping

(consortium) of tenderers which are established in a Member State of the European Union or in a country or territory of the regions covered and/or authorised by the specific instruments applicable to the programme under which the contract is financed (see item 22 below).

All goods supplied under this contract must originate in one or more of these countries, with the exception of items 1.11 and 1.15 from Lot 1 and all items in Lot 2 for which derogation is granted. Participation is also open to international organisations. Participation of natural persons is directly governed by the specific instruments applicable to the programme under which the contract is financed.

9. Grounds for exclusion

Tenderers must submit a signed declaration, included in the Tender Form for a Supply Contract, to the effect that they are not in any of the situations listed in point 2.3.3 of the Practical Guide to contracts procedures for EU external actions.

10. Number of tenders

Tenderers may submit only one tender per lot. Tenders for parts of a lot will not be considered. Any tenderer may state in its tender that it would offer a discount in the event that its tender is accepted for more than one lot. Tenderers may not submit a tender for a variant solution in addition to their tender for the supplies required in the tender dossier.

11. Tender guarantee

Tenderers must provide a **tender guarantee of 7,000 Euro for Lot 1** when submitting their tender. This guarantee will be released to unsuccessful tenderers once the tender procedure has been completed and to the successful tenderer(s) upon signature of the contract by all parties. This guarantee will be called upon if the tenderer does not fulfil all obligations stated in its tender.

12. Performance guarantee

The successful tenderer will be asked to provide a performance guarantee of 10% of the amount of the contract at the signing of the contract. This guarantee must be provided together with the return of the countersigned contract no later than 30 days after the tenderer receives the contract signed by the Contracting Authority. If the selected tenderer fails to provide such a guarantee within this period, the contract will be void and a new contract may be drawn up and sent to the tenderer which has submitted the next cheapest compliant tender.

13. Information meeting and/or site visit

No information meeting is planned

14. Tender validity

Tenders must remain valid for a period of 90 days after the deadline for submission of tenders.

15. Period of implementation of tasks

180 days

SELECTION AND AWARD CRITERIA

16. Selection criteria

The following selection criteria will be applied to tenderers. In the case of tenders submitted by a consortium, these selection criteria will be applied to the consortium as a whole:

1) Economic and financial capacity of tenderer (based on i.a. item 3 of the Tender Form for a Supply Contract). In case of tenderer being a public body, equivalent information should be provided.

a) The average annual turnover of the tenderer for the last 3 years must exceed the total value of his financial offer for the lot.

2) Professional capacity of tenderer (based on i.a. items 4 and 5 of the Tender Form for a Supply Contract)

a) At least 3 permanent staff working in fields related to the lot offered under this tender by the tenderer.

3) Technical capacity of tenderer (based on i.a. items 5 and 6 of the Tender Form for a Supply Contract)

a) Over the last thirty-six (36) months before the publication of this tender the tenderer must have completed at least one contract in a field related to the scope of supply of the lot offered.

An economic operator may, where appropriate and for a particular contract, rely on the capacities of other entities, regardless of the legal nature of the links which it has with them. Some examples of when it may *not* be considered appropriate by the Contracting Authority are when the tenderer rely in majority on the capacities of other entities or when they rely on key criteria. If the tenderer rely on other entities it must prove to the Contracting Authority that it will have at its disposal the resources necessary for performance of the contract, for example by producing an undertaking on the part of those entities to place those resources at its disposal. Such entities, for instance the parent company of the economic operator, must respect the same rules of eligibility and notably that of nationality, as the economic operator. Furthermore, the data for this third entity for the relevant selection criterion should be included in the tender in a separate document. Proof of the capacity will also have to be furnished when requested by the Contracting Authority.

17. Award criteria

Price

TENDERING

18. How to obtain the tender dossier

The tender dossier is available from the following Internet address: <https://webgate.ec.europa.eu/europeaid/online-services/index.cfm?do=publi.welcome> and <http://europa.ba/Tenders.aspx?id=65&cat=2&lang=EN>. Tenders must be submitted using the standard Tender Form for a Supply Contract included in the tender dossier, whose format and instructions must be strictly observed.

Tenderers with questions regarding this tender should send them in writing to

Delegation of the European Union to Bosnia and Herzegovina
Contracts, Finance and Audit Section - Procurement Team
Skenderija 3A
71000 Sarajevo, Bosnia and Herzegovina
Fax: +387 33 218 323

Email: DELEGATION-BIH-PROCUREMENT@eeas.europa.eu

at least 21 days before the deadline for submission of tenders given in item 19.

The Contracting Authority must reply to all tenderers' questions at least 11 days before the deadline for submission of tenders. Eventual clarifications or minor changes to the tender dossier shall be published at the latest 11 days before the submission deadline on the EuropeAid website at <https://webgate.ec.europa.eu/europeaid/online-services/index.cfm?do=publi.welcome> and <http://europa.ba/Tenders.aspx?id=65&cat=2&lang=EN>.

19. Deadline for submission of tenders

Wednesday, 24th of April 2013 at 12:00 hrs Central European Time

Delegation of the European Union to Bosnia and Herzegovina
Contracts, Finance and Audit Section - Procurement Team
Skenderija 3A
71000 Sarajevo, Bosnia and Herzegovina
Fax: +387 33 218 323
Email: DELEGATION-BIH-PROCUREMENT@eeas.europa.eu

Any tender received after this deadline will not be considered.

20. Tender opening session

Wednesday, 24th of April 2013 at 15:00 hrs Central European Time at the above mentioned address.

21. Language of the procedure

All written communications for this tender procedure and contract must be in English.

22. Legal basis

Instrument for Pre-Accession Assistance (Council Regulation (EC) NO 1085/2006- OJ L 210/82 of 31.07.2006)