

EUROPEAN UNION

Delegation of the European Union to Bosnia and Herzegovina

Sarajevo, \_\_\_\_\_

### **Clarification No. 1**

**Project Title:** European Instrument for Democracy and Human Rights - Country Based Support Scheme 2013

**Publication reference:** EuropeAid/134211/L/ACT/BA  
**Tender No:** EC/BIH/CfP/13/002

#### **Question 1:**

In the guidelines, under article 2.1.1., Eligibility of applicants (i.e. applicant and co-applicants(s)) it says: "The applicant must act with co-applicant(s) as specified hereafter. Further, if the applicants' is not established in Bosnia and Herzegovina but from other eligible countries, at least TWO co-applicants of Bosnia and Herzegovina's nationality are required."

Since XXX is established in Bosnia and Herzegovina, a) how many co-applicants are required in order to fulfill the eligibility criteria (i.e. what is the lowest and highest number of co-applicants you would suggest) and b) can they also be established in Bosnia and Herzegovina, or is it necessary to have co-applicants from other eligible countries?

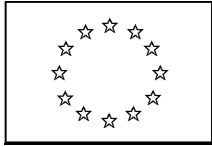
#### **Answer 1:**

a) In accordance with Section 2.2.1, the applicant must act with at least one co-applicant. It is on the applicant to decide how many co-applicant(s) are necessary for execution of the action. Please note that "if the applicant is not established in Bosnia and Herzegovina but from other eligible countries, at least TWO co-applicants of Bosnia and Herzegovina's nationality are required."

b) If the applicant' is established in Bosnia and Herzegovina it is not obligatory, but possible to have co-applicant(s) from other eligible countries.

#### **Question 2:**

Due to the space limitations in the Concept Note, we are interested to know whether the applicants are allowed to delete instructions/additional text under the headings in the Concept note, or whether everything what is written as explanations in the template must be contained in the filled Concept Note.



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**Answer 2:**

The applicants are not allowed to delete instructions/additional text under the headings in the Concept note.

In addition, please note:

Concept Note must not exceed 5 full pages (A4 size) of Arial 10 characters with 2 cm margins, single line spacing, consisting of:

- 1) Summary of the action (should not exceed one page);
- 2) Description of the action (max 1 page);
- 3) Relevance of the action (max 3 pages).

**Question 3:**

Could you please specify what needs to be stated under the "Relation with the applicant or co-applicant"?

**Answer 3:**

Please state any relation such as legal relation, members of the same NGO network, partner organization, etc. if present.

*Please be reminded that to ensure equal treatment of applicants, the Contracting Authority cannot give a prior opinion on the eligibility of applicants, or affiliated entity(ies), an action or specific activities.*