



## EUROPEAN UNION

Delegation of the European Union to Bosnia and Herzegovina

### Call for Expression of Interest

Delegation of the European Union to Bosnia and Herzegovina is looking for a company or consortium of companies\* which is able to provide short term expertise in the fields of

- i) Economic development (Private sector development, Rural development, Tourism, Cross-Border Cooperation, etc.)
- ii) Social Development (Education, Labour & Employment, etc.)
- iii) Rule of Law (Justice, Anti-corruption, etc.)

The services will compose of: undertaking needs assessment, sector screening, thematic studies/analyses in support of design of future EU initiatives, market research in various fields/sectors; drafting Terms of Reference/ Technical Specifications for service/works/supply contracts; providing experts as voting members/assessors for Tender/Call for Proposals evaluation; preparing complex works tender documentation (formatting, translation, printing); ad hoc monitoring, supervision and evaluation of specific EU projects in BiH.

The contract will provide for 2 key experts, covering the expertise in the aforementioned fields under the i) and ii) each with excellent knowledge of English language and knowledge of EC PCM and procurement/contract rules.

In addition to the key experts the contract will provide for a wide range of non-key experts who have appropriate qualifications and substantial experience in BiH in the 3 aforementioned fields and are fluent in English and in the languages of BiH. For non key experts, knowledge of EC PCM are preferred but are not considered essential except in limited services such as drafting ToR/Technical Specifications, participation in EC procurement evaluation activities, etc. Technical experts will, where necessary, need to be qualified to exercise functions legally defined by BiH technical rules and regulations. Identification of non-key experts and their subsequent assignment to the contract will be required only once the contract award has been made. The contract award will be based upon the strengths of the proposed approach to the delivery of services and the technical backstopping, the strengths of the proposed key experts and the bid price.

**The contract will provide for an estimated overall 600-700 man-days expertise to be utilised in the period end 2013 – end 2016.**

Delegation of the European Union to BiH therefore invites companies/consortia who can provide these services to express their capability and interest in writing to the address below:

Delegation of the European Union to Bosnia and Herzegovina  
Contracts, Finance and Audit section - Procurement Team  
Skenderija3A  
71 000 Sarajevo  
Bosnia and Herzegovina

The deadline for submission of expression of interest is 9 August 2013 at 14h

*\* A consortium is a group of companies [and/or other legal entities] which have agreed to co-operate for the purposes of delivering the services requested by the Tender. This agreement may be constituted informally for the purposes of the specific tender.*

### Poziv na iskazivanje interesa

Delegacija Evropske unije u Bosni i Hercegovini trazi kompaniju ili konzorcij kompanija\* koja/i je u mogucnosti da pruzi ekspertizu na privremenoj osnovi u poljima:

- i) Ekonomski razvoj (Razvoj privatnog sektora, ruralni razvoj, turizam, prekogranicna saradnja, itd.)
- ii) Socijalni razvoj (Obrazovanje, rad & zaposljavanje, itd.)
- iii) Vladavina prava (Pravda, antikorupcija, itd.)

Usluge ce se sastojati od: izvodjenja procjene potreba, screening sektora, tematskih studija/analiza za dizajniranje buducih inicijativa Evropske unije, istrazivanja trzista u raznim poljima/sektorima; pisanja projektnih zadataka/tehnickih specifikacija za ugovore o uslugama/radovima/nabavkama; obezbjedjivanja eksperata u svojstvu clanova sa pravom glasa/ocjenjivaca na evaluacijama tendera/poziva na ponude; pripremanja kompleksne dokumentacije vezane za tendere o radovima (formatiranje, prevodjenje i printanje); ad hoc monitoringa, nadzora i evaluacija odredjenih projekata Evropske unije u BiH.

Ugovor ce obezbijediti 2 glavna eksperta koji posjeduju ekspertizu iz gore navedenih polja pod stavkom i) i ii), jedan ekspert za jedno polje ekspertize, sa odlicnim znanjem engleskog jezika, menadzmenta projektnog ciklusa (PCM) i pravila o nabavkama i ugovorima Evropske komisije.



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Uz glavne eksperte, ugovor ce obezbijediti pomocne eksperte raznih profila koji imaju odgovarajuce kvalifikacije i bogato iskustvo u BiH na poljima gore navedene ekspertize (i,ii iii). Ti eksperti takodjer moraju tecno govoriti engleski kao i jezike koji se govore u BiH. Za pomocne eksperte, znanje PCM-a je prednost a ne imperativ, osim za odredjene usluge, kao sto je pisanje projektnih zadataka/tehnickih specifikacija, ucestvovanje na evaluacijama tendera Evropske komisije i sl. Eksperti tehnicke struke ce morati biti kvalifikovani, tamo gdje bude potrebno, za izvršavanje zadatka koji su zakonski definisani tehnickim pravilima i propisima koji su na snazi u BiH. Izbor pomocnih eksperata i njihovo ukljucenje u ugovor ce se uraditi kad se dodijeli ugovor izabranoj kompaniji/konzorciju. Dodjela ugovora ce se bazirati na kvaliteti predlozene metodolgoije za pružanje trazениh usluga, kvaliteti tehnicke podrške u opstem vodjenju ugovora, kvaliteti predlozenih glavnih eksperata kao i na bazi cijene ponude.

**Ugovor predvidja da pokrije cca 600-700 radnih dana eskpertize koja ce se koristiti u periodu kraj 2013 – kraj 2016.**

Delegacija Evropske unje u BiH poziva kompanije/konzorcije koje mogu pružiti usluge ove vrste da u pisanoj formi iskazu interes na sljedecu adresu:

Delegation of the European Union to BiH  
Contracts, Finance and Audit section - Procurement Team  
Skenderija 3A  
71 000 Sarajevo  
Bosnia and Herzegovina

Krajnji rok za iskazivanje interesa za pružanje gore navedениh usluga je 9. avgust 2013. godine do 14 sati.

*\*Konzorcij je grupa kompanija (i/ili drugih pravnih lica) koje su se dogovorile da saradjuju u svrhu pružanja usluga koje se traže u Tenderu. Taj dogovor se moze neformalno sklopiti za potrebe specficnog tendera.*