

## SUPPLY CONTRACT NOTICE

### Consolidation and further development of the Judicial communication and Information System

Bosnia and Herzegovina

Tender No: EC/BiH/TEN/14/022

**1. Publication reference**

EuropeAid/136166/DH/SUP/BA

**2. Procedure**

Open

**3. Programme title**

IPA 2012, Justice Sub Sector

**4. Financing**

BGUE-B2014-22.020200-C8-ELARG DEL BiH

**5. Contracting authority**

European Union represented by the European commission on behalf of and for the account of Bosnia and Herzegovina-direct management.

## CONTRACT SPECIFICATIONS

**6. Description of the contract**

All courts and prosecutor's offices in BiH collect large amounts of data from case proceedings and their business operations. To keep track of data, court and prosecutor's offices need to use a wide range of software programs such as MS Excel, MS Access and different database applications like Case Management System (CMS). For that purpose ICT tool-Business Intelligence Software needs to be introduced to the judicial information system. Business intelligence system represents integrated and complete approach of support to business decision making, which converts huge amounts of data to the information, from which the knowledge is generated that eases decision making. Implementation of the business intelligence system will make periodic reporting and monitoring of the work performance of judicial institutions easier.

This procurement encompasses: delivery of software (and hardware, as required), perpetual licenses, 1 year official manufacturer's software maintenance for the offered solution and all its components/modules/sub-systems, implementation services, consulting services and education services for the BI system and comprehensive Data Loss Prevention Solution.

**7. Number and titles of lots**

**Lot 1:** Implementation of Business Intelligence in BiH Judiciary

**Lot 2:** Comprehensive Data Loss prevention Solution

## TERMS OF PARTICIPATION

### 8. Eligibility and rules of origin

Participation is open to all legal persons [participating either individually or in a grouping (consortium) of tenderers] which are established in a Member State of the European Union or in a country or territory of the regions covered and/or authorised by the specific instruments applicable to the programme under which the contract is financed (see item 22 below).

([http://ec.europa.eu/europeaid/work/procedures/implementation/eligibility/index\\_en.htm](http://ec.europa.eu/europeaid/work/procedures/implementation/eligibility/index_en.htm);

next enter GENERAL ANNEX A2 Eligibility programmes 2007-2013 and go to Instrument for Pre-Accession Assistance (Council Regulation (EC) N° 1085/2006 - OJ L 210/82 of 31.7.2006). All goods supplied under this contract must originate in one or more of these countries.

Participation is also open to international organisations. Participation of natural persons is directly governed by the specific instruments applicable to the programme under which the contract is financed.

### 9. Grounds for exclusion

Tenderers must submit a signed declaration, included in the Tender Form for a Supply Contract, to the effect that they are not in any of the situations listed in point 2.3.3 of the Practical Guide.

### 10. Number of tenders

Tenderers may submit only one tender per lot. Tenders for parts of a lot will not be considered. Any tenderer may state in its tender that it would offer a discount in the event that its tender is accepted for more than one lot. Tenderers may not submit a tender for a variant solution in addition to their tender for the supplies required in the tender dossier.

### 11. Tender guarantee

Tenderers must provide a tender guarantee of **3000 EUR** for Lot 1 and **2000 EUR** for Lot 2 when submitting their tender. This guarantee will be released to unsuccessful tenderers once the tender procedure has been completed and to the successful tenderer(s) upon signature of the contract by all parties. This guarantee will be called upon if the tenderer does not fulfil all obligations stated in its tender.

### 12. Performance guarantee

The successful tenderer will be asked to provide a performance guarantee of 10 % of the amount of the contract at the signing of the contract. This guarantee must be provided together with the return of the countersigned contract no later than 30 days after the tenderer receives the contract signed by the Contracting Authority. If the selected tenderer fails to provide such a guarantee within this period, the contract will be void and a new contract may be drawn up and sent to the tenderer which has submitted the next cheapest compliant tender.

### 13. Information meeting and/or site visit

No information meeting is planned

### 14. Tender validity

Tenders must remain valid for a period of 90 days after the deadline for submission of tenders.

## 15. Period of implementation of tasks

For Lot 1: 350 days from the commencement day, including 305 days for supply, delivery, installation, configuration, testing and putting into operation all software components for business intelligence solution and training, as specified in technical specification.

For Lot 2: 350 days from the commencement day, including 305 days for supply, delivery, installation, configuration and integration all new components with the existing infrastructure, testing and making operational the whole system and training, as specified in technical specification.

## SELECTION AND AWARD CRITERIA

### 16. Selection criteria

The following selection criteria will be applied to tenderers. In the case of tenders submitted by a consortium, these selection criteria will be applied to the consortium as a whole:

- 1) Economic and financial capacity of tenderer (based on i.a. item 3 of the Tender Form for a Supply Contract). In case of tenderer being a public body, equivalent information should be provided.
  - (a) The average annual turnover of the tenderer for the last 3 years must exceed the 50% the total aggregated value of its financial proposal for the lots offered.
  
- 2) Professional capacity of tenderer (based on i.a. items 4 and 5 of the Tender Form for a Supply Contract)
  - (a) The tenderer has a minimum of two (2) staff employed on a permanent basis in the field related to this contract.
  
- 3) Technical capacity of tenderer (based on i.a. items 5 and 6 of the Tender Form for a Supply Contract)

For Lot 1 only:

- (a) Over the past thirty six (36) months prior to the submission deadline of this tender procedure, the tenderer has successfully completed at least two supply and/or service contracts in the related fields (in business intelligence and/or data warehousing) with the minimum value per contract of at least €100.000.

For Lot 2 only:

- (a) Over the past thirty six (36) months prior to the submission deadline of this tender procedure, the tenderer has successfully completed at least two supplies and/or service contracts in the related fields (in data security) with the minimum value per contract of at least €100.000.

An economic operator may, where appropriate and for a particular contract, rely on the capacities of other entities, regardless of the legal nature of the links which it has with them. Some examples of when it may *not* be considered appropriate by the Contracting Authority are when the tenderer rely in majority on the capacities of other entities or when they rely on key criteria. If the tenderer rely on other entities it must prove to the Contracting Authority that it will have at its disposal the resources necessary for performance of the contract, for example by producing an undertaking on the part of those entities to place those resources at its disposal. Such entities, for instance the parent company of the economic operator, must respect the same rules of eligibility and notably that of nationality, as the economic operator. Furthermore, the data for this third entity for the relevant selection criterion should be included in the tender in a separate document. Proof of the capacity will also have to be furnished when requested by the Contracting Authority.

## 17. Award criteria

Price

## TENDERING

### 18. How to obtain the tender dossier

The tender dossier is available from the following Internet addresses:  
<https://webgate.ec.europa.eu/europeaid/online-services/index.cfm?do=publi.welcome> and  
<http://www.delbih.ec.europa.eu/Tenders.aspx?id=65&cat=2&lang=EN>

Tenders must be submitted using the standard Tender Form for a Supply Contract included in the tender dossier, whose format and instructions must be strictly observed.

Tenderers with questions regarding this tender should send them in writing to:

Delegation of the European Union to Bosnia and Herzegovina  
Procurement and Contracting Team  
Skenderija 3a, 71000 Sarajevo,  
Bosnia and Herzegovina  
Fax: 00387 33 218 323  
E-mail: [DELEGATION-BiH-PROCUREMENT@eeas.europa.eu](mailto:DELEGATION-BiH-PROCUREMENT@eeas.europa.eu)

(mentioning the publication reference shown in item 1) at least 21 days before the deadline for submission of tenders given in item 19. The Contracting Authority must reply to all tenderers' questions at least 11 days before the deadline for submission of tenders. Eventual clarifications or minor changes to the tender dossier shall be published at the latest 11 days before the submission deadline on the EuropeAid website at <https://webgate.ec.europa.eu/europeaid/online-services/index.cfm?do=publi.welcome> and  
<http://www.delbih.ec.europa.eu/Tenders.aspx?id=65&cat=2&lang=EN>

### 19. Deadline for submission of tenders

23<sup>rd</sup> February 2015 at 12:00 CET

Any tender received by the Contracting Authority after this deadline will not be considered.

### 20. Tender opening session

23<sup>rd</sup> February 2015 at 15:00 CET

### 21. Language of the procedure

All written communications for this tender procedure and contract must be in English.

### 22. Legal basis

Instrument for Pre-Accession Assistance (council Regulation (EC) No 1085/2006-OJ L 210/82 of 31.7.2006