



EUROPEAN UNION

Delegation of the European Union to Bosnia and Herzegovina

Clarification No. 1

Publication Ref: EuropeAid/136450/DH/SER/BA;

Subject: "Support to the NIPAC in the programming of IPA II"

Location: Bosnia and Herzegovina

Question 1: Could you please kindly clarify the requirement related to the point 3) Technical Capacity of Candidate related to the following: "The candidate has provided services under at least two contracts each with a budget of at least that of this contract, ...". It is not clear if the candidate has to demonstrate at least two references/contracts where the budget of the whole contract/project was as of this one (i.e. EUR 1,1 Mill) regardless of the proportion carried out by the Consultant in the case of Consortium, or the candidate has to demonstrate reference/project where their own proportion carried out within the project was in the amount of at least EUR 1,1 Mill. In other words, would Evaluation Committee take into consideration the reference related to this contract where the budget was EUR 1,1 Mill or more if for example the project was implemented within the Consortium and only a certain proportion of the activities was carried out by the Consultant (less than EUR 1,1 Mill)?

Answer 1: Please refer to points 4 and 5 of the Corrigendum number 1 to the Contract Notice.

Question 2: The selection criteria for the technical capacity states: "The candidate has provided services under at least two contracts each with a budget of at least that of this contract, in the area of EU funds management, and which were implemented at any moment during the following period: 3 years from the submission deadline. " As many (larger) contracts are implemented in consortia, our understanding of above is as follows:budget of at least that of this contract, i.e. € 1,1 mill, regardless the proportion carried out by the candidate. In other words, a reference for a contract of € 1,1 mill implemented by a consortium of which the candidate implements a part would qualify. Could you please confirm?

Answer 2: Please see answer number 1.

Question 3: According to the Selection Criteria 21.3): 1) Economic and financial capacity of candidate (based on item 3 of the application form). In the case of the candidate being a public body, equivalent information should be provided: — the average annual turnover of the candidate must exceed the



EUROPEAN UNION

Delegation of the European Union to Bosnia and Herzegovina

maximum budget of the contract AND 2) Professional capacity of candidate (based on items 4 and 5 of the application form): — at least 3 staff currently work for the candidate in fields related to this contract.

a) Could you please clarify in the “financial table” of the Application Form, which accounting year should we use as “This Year”, given the fact that we have available annual accounts only for the accounting years 2011,2012 and 2013?

b) Could you please clarify, In the table with the staff of the Application Form, which year should we use as “This Year”?

Answer 3: a) Please refer to footnote no 5 for Economic and financial capacity which provides: "Last year = last accounting year for entity". Also please refer to point 4 of the Corrigendum number 1 to the Contract Notice. b) Under Professional capacity of candidate currently working staff are required therefore "this year" means year 2015.

Question 4: Referring to point 21.3 (Technical capacity of the candidate) of the above mentioned Service Contract Notice, where it is stated that the candidate must have provided services under at least two contracts, each with a budget of at least that of this contract (€1,100,000) in the area of EU funds management, and which were implemented at any moment during the following period: 3 years from the submission deadline. We would appreciate it if you could clarify if it is the case where the contract has been implemented by a consortium that the amount (€1,100,000) refers to the total budget of the contract or to the proportion carried out by the candidate?

Answer 4: Please see answer number 1.

Please note that in coming days Corrigendum number 1 to the Contract Notice under this procedure shall be published among other extending the deadline for submission of applications.

Yours sincerely,

Dimitrios KALOGERAS

Head of Contracts, Finance and Audit Section