

## **SUPPLY CONTRACT NOTICE**

### **IPA 2011: Strengthening Public Revenues Supply of IT equipment, software and licenses**

**Location: Bosnia and Herzegovina  
Tender No EC/BiH/15/006**

**1. Publication reference**

EuropeAid/136964/C/SUP/BA

**2. Procedure**

Open

**3. Programme title**

Instrument for Pre-accession Assistance (IPA)

**4. Financing**

IPA 2011 – Financing Agreement

**5. Contracting authority**

European Union, represented by the European Commission on behalf of and for the account of the beneficiary country, Bosnia and Herzegovina.

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## **CONTRACT SPECIFICATIONS**

**6. Description of the contract**

The procurement of hardware and software will help Ministries of Finance to improve revenue collection.

**7. Number and titles of Lots**

Lot 1 – Datacenter Upgrade - Tax Administration, F BiH

Lot 2 – Datacenter Upgrade - Ministry of Finance, RS

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## TERMS OF PARTICIPATION

### 8. Eligibility and rules of origin

Participation is open to all legal persons [participating either individually or in a grouping (consortium) of tenderers] which are established in a Member State of the European Union or in a country or territory of the regions covered and/or authorised by the specific instruments applicable to the programme under which the contract is financed (see item 22 below).

(<http://ec.europa.eu/europeaid/prag/annexes.do?group=A>)

All goods supplied under this contract must originate in one or more of these countries with the exception of item 2.8 – Router for which derogation from the rules of origin is granted.

Participation is also open to international organisations. Participation of natural persons is directly governed by the specific instruments applicable to the programme under which the contract is financed

### 9. Grounds for exclusion

Tenderers must submit a signed declaration, included in the Tender Form for a Supply Contract, to the effect that they are not in any of the situations listed in point 2.3.3 of the Practical Guide.

### 10. Number of tenders

Tenderers may submit only one tender per lot. Tenders for parts of a lot will not be considered. Any tenderer may state in its tender that it would offer a discount in the event that its tender is accepted for more than one lot. Tenderers may not submit a tender for a variant solution in addition to their tender for the supplies required in the tender dossier.

### 11. Tender guarantee

Tenderers must provide a tender guarantee of **3,050.00 €for Lot 1; 2,100.00 €for Lot 2;** when submitting their tender. This guarantee will be released to unsuccessful tenderers once the tender procedure has been completed and to the successful tenderer(s) upon signature of the contract by all parties. This guarantee will be called upon if the tenderer does not fulfil all obligations stated in its tender.

### 12. Performance guarantee

The successful tenderer will be asked to provide a performance **guarantee of 10%** of the amount of the contract at the signing of the contract. This guarantee must be provided together with the return of the countersigned contract no later than 30 days after the tenderer receives the contract signed by the Contracting Authority. If the selected tenderer fails to provide such a guarantee within this period, the contract will be void and a new contract may be drawn up and sent to the tenderer which has submitted the next cheapest compliant tender.

### 13. Information meeting and/or site visit

No information meeting is planned

#### **14. Tender validity**

Tenders must remain valid for a period of 90 days after the deadline for submission of tenders.

#### **15. Period of implementation of tasks**

The period of implementation is one hundred and eighty calendar days (180) from the commencement date until Provisional Acceptance Certificate issuance.

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### **SELECTION AND AWARD CRITERIA**

#### **16. Selection criteria**

The following selection criteria will be applied to tenderers. In the case of tenders submitted by a consortium, these selection criteria will be applied to the consortium as a whole:

- 1) Economic and financial capacity of tenderer (based on i.a. item 3 of the Tender Form for a Supply Contract). In case of tenderer being a public body, equivalent information should be provided.
  - (a) the average annual turnover of the tenderer for the last two (2) years must exceed the total value of the financial offer for the Lots offered by the tender;
- 2) Professional capacity of tenderer (based on i.a. items 4 and 5 of the Tender Form for a Supply Contract)
  - (a) at least two (2) staff currently working for the tenderer in fields related to this contract;
- 3) Technical capacity of tenderer (based on i.a. items 5 and 6 of the Tender Form for a Supply Contract)
  - (a) over the past thirty six (36) months prior to the submission deadline of this tender procedure, the tenderer has successfully completed at least one (1) contract in the related field with the budget of at least the value of its financial proposal(s).

An economic operator may, where appropriate and for a particular contract, rely on the capacities of other entities, regardless of the legal nature of the links which it has with them. Some examples of when it may not be considered appropriate by the Contracting Authority are when the tenderer rely in majority on the capacities of other entities or when they rely on key criteria. If the tenderer rely on other entities it must prove to the Contracting Authority that it will have at its disposal the resources necessary for performance of the contract, for example by producing an undertaking on the part of those entities to place those resources at its disposal. Such entities, for instance the parent company of the economic operator, must respect the same rules of eligibility and notably that of nationality, as the economic operator. Furthermore, the data for this third entity for the relevant selection criterion should be included in the tender in a separate document. Proof of the capacity will also have to be furnished when requested by the Contracting Authority.

## 17. Award criteria

Price

# TENDERING

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## 18. How to obtain the tender dossier

The tender dossier is available from the following Internet address:

<https://webgate.ec.europa.eu/europeaid/online-services/index.cfm?do=publi.welcome> and <http://europa.ba/TendersExtEU.aspx?id=65&cat=11&lang=EN> . Tenders must be submitted using the standard Tender Form for a Supply Contract included in the tender dossier, whose format and instructions must be strictly observed.

Tenderers with questions regarding this tender should send them in writing to:

Delegation of the European Union to Bosnia and Herzegovina

Att: Contract and Finance and Audit Section, Procurement Team  
Skenderija 3A, 71000 Sarajevo, BiH

Fax. No: +387 33 218 323

E-mail: [delegation-bih-procurement@eeas.europa.eu](mailto:delegation-bih-procurement@eeas.europa.eu)

mentioning the publication reference shown in item 1) at least 21 days before the deadline for submission of tenders given in item 19. The Contracting Authority must reply to all tenderers' questions at least 11 days before the deadline for submission of tenders. Eventual clarifications or minor changes to the tender dossier shall be published at the latest 11 days before the submission deadline on the EuropeAid website at

<https://webgate.ec.europa.eu/europeaid/online-services/index.cfm?do=publi.welcome> and <http://europa.ba/TendersExtEU.aspx?id=65&cat=11&lang=EN> .

## 19. Deadline for submission of tenders

12:00 hours local time, **06 July 2015** at the Delegation of the European Union to Bosnia and Herzegovina , Skenderija 3A, 71000 Sarajevo, BiH. Any tender received by the Contracting Authority after this deadline will not be considered.

## 20. Tender opening session

14:00 hours local time, **06 July 2015** at the Delegation of the European Union to Bosnia and Herzegovina , Skenderija 3A, 71000 Sarajevo, BiH

## 21. Language of the procedure

All written communications for this tender procedure and contract must be in English.

## 22. Legal basis

Instrument for Pre-Accession Assistance (IPA), Council Regulation (EC) No 1085/2006 OJ L210/82 of 31.07.2006.)