



**EUROPEAN UNION**

DELEGATION TO BOSNIA AND HERZEGOVINA

## **MINUTES OF THE INFORMATION MEETING/SITE VISIT**

Tender: **IMPROVE TECHNICAL WORKING CONDITIONS OF COURT POLICE**  
**Publication ref.: EuropeAid/136617/DH/SUP/BA; EU/BiH/TEN/15/001**

As announced in Supply Contract Notice and Instruction to tenderers for the above mentioned project, Information meeting/site visits were held as follows:

On 21 March 2016 at 11:00, judicial institutions of Bosnia and Herzegovina, Kraljice Jelene 88, 71000 Sarajevo (for Lots 6 and 7)

On 23 March 2016 at 12:00, the building of judicial institutions in Tuzla (address: Maršala Tita 137, 75000 Tuzla) (for Lot 4)

### **Site visit for Lots 6 and 7:**

Participants:

No.	Name and Surname	Position	Representing
1	Elma Prcic - Bilic	Project Manager	Delegation of the EU to BiH
2	Nerma Kapo	Procurement Officer	Delegation of the EU to BiH
3	Sergej Beganovic		Beneficiary

The representatives of EU Delegation welcomed representatives from the interested companies on behalf of Delegation of the European Union to Bosnia and Herzegovina, asked them to sign the attendance sheet and introduced Beneficiary's representative.

Representatives of the companies were then introduced to the main points of the technical specifications and they were taken to the place where cameras are going to be installed.

The representatives of companies were instructed that during the site visit they can ask questions but answers given should not be considered as official. They were advised to submit all their questions as instructed in the Instructions to Tenderers, Article 13 and Supply Contract Notice, Article 18. The questions and answers, together with other requests for clarifications, will be published on the EU Delegation to BiH websites <https://webgate.ec.europa.eu/europeaid/online-services/index.cfm?do=publi.welcome> and [http://europa.ba/?page\\_id=320](http://europa.ba/?page_id=320) at least 11 days before the deadline for submission.

### **Site visit for Lot 4:**

Participants:

No.	Name and Surname	Position	Representing
1	Elma Prcic - Bilic	Project Manager	Delegation of the EU to BiH
2	Nerma Kapo	Procurement Officer	Delegation of the EU to BiH
3	Mahir Smailbegovic		Beneficiary

The representatives of EU Delegation welcomed representatives from the interested companies on behalf of Delegation of the European Union to Bosnia and Herzegovina, asked them to sign the attendance sheet and introduced Beneficiary's representative.

The representatives of companies were instructed that during the site visit they can ask questions but answers given should not be considered as official. They were advised to submit all their questions as instructed in the Instructions to Tenderers, Article 13 and Supply Contract Notice, Article 18. The questions and answers, together with other requests for clarifications, will be published on the EU Delegation to BiH websites <https://webgate.ec.europa.eu/europeaid/online-services/index.cfm?do=publi.welcome> and [http://europa.ba/?page\\_id=320](http://europa.ba/?page_id=320) at least 11 days before the deadline for submission.